

# Application Window

### Application Window Key

#### A Quick Access Toolbar

Commonly used commands at the top of the application window

#### B Ribbon

Groups of related tools organized within a set of tabs

#### C Program Window Controls

Allow you to move, resize, and close the application window

#### D Worksheet

A single spreadsheet made up of cells organized by rows and columns

#### E Sheet Tab Control

Allows you to add and navigate through multiple worksheets

#### F View Controls

Adjust zooming in and out of a worksheet, as well as selecting page view options

Excel's application window displays the working area of your worksheet and provides access to the tools needed to enter, edit, and format data.

